



2006 INTERNATIONAL PRIMATOLOGICAL SOCIETY GENERAL CONGRESS

INSTRUCTIONS FOR PREPARING AND SUBMITTING ABSTRACTS

Abstracts may be submitted online by accessing the conference website and following the [link](#) [coming up by July 15th 2005] for abstract submission. If you are unable to submit your abstract electronically, you may mail it to the address below. The website will be active by July 15, 2005. Abstracts for **workshops and symposia are due August 1, 2005**. Abstracts for **papers and posters are due by September 1, 2005**. Authors should indicate their preference for oral or poster presentation. You must be registered for the congress before you can submit an abstract. All abstracts will be reviewed by the Program Committee. Previously published data will not be accepted. First authors will be notified of the status of their abstract within three weeks following abstract deadline.

Oral and Poster Abstracts: The Scientific Program Committee invites you to submit your best scientific work in any area of primatology for inclusion in the 2006 IPS conference program. To submit an abstract, participants must be registered for the 2006 congress. Details on submitting abstracts are provided below under “Guidelines”. **Deadline for abstracts for papers and posters is September 1, 2005**. The Program Committee encourages members to organize and submit high-quality symposia and workshops. These sessions should address topics that are timely, of interest to the general membership, and include participants from several institutions.

Symposia: Organizers should submit the title of the proposed symposium, a brief overview of the symposium content and a list of participants to Dr. Tammie Bettinger, co-chair of the scientific program committee, by **August 1, 2005**. Once reviewed and accepted, the symposium organizer must submit a 225-word overview abstract and each symposium participant must also submit a 225-word abstract by the regular abstract deadline (September 1, 2005). Note: the 225 word limit applies to both the symposium overview and each individual participant’s abstract. Symposia should consist of presentations of either 15 or 30 minutes to mesh with the schedule of contributed papers, and should not exceed a total time of 2.5 hours. All abstracts will be printed in the conference program.

Workshops and Roundtable Discussions: Workshops and roundtable discussions are less formal than symposia, may be applied and/or broadly theoretical, involve audience participation and/or discussion, and should address a defined goal. Those wishing to organize one of these sessions should submit information about the proposed workshop or roundtable discussion (title, a list of participants, and a brief overview that indicates how the goal will be met) to Dr. Tammie Bettinger, co-chair of the scientific program committee. The materials should be submitted for review by **August 1, 2005**. Once accepted, the workshop or round-table organizer(s) will submit a 225 word abstract by the regular abstract deadline (September 1, 2005). Workshop participants should be listed in the abstract and the organizer must register for the meeting at the time of abstract submission. Other participants may register at any time. The overview abstracts submitted by organizers will be published. Pre-conference and post-conference sessions require

Program Committee approval and abstract submission, and will be published with the meeting program.

GENERAL GUIDELINES FOR PREPARING ABSTRACTS:

Additional information on preparing and submitting abstracts are available in [this link \(http://www.asp.org/education/AbstractInstruc.html\)](http://www.asp.org/education/AbstractInstruc.html). The web site will cue you during the process of submitting the abstract.

- a) Abstracts must be submitted in English.
- b) Authors should use 12 point Times New Roman font.
- c) Title should be in bold type.
- d) List authors by surname, followed by initials of first and middle names. Use full mailing address of the first (or presenting) author and institutional affiliations of co-authors. You will be cued for the sequence of authors. Each person may submit up to 2 abstracts as first author.
- e) Abstract should be single spaced. The maximum word count is 225 words for the body of the abstract, i.e., excluding title and author information. Check your word count before you enter your abstract.
- f) Abstract should use standard format of introduction, methods, results, conclusion. Do not include figures, tables or equations.
- g) Write the abstract as a single block paragraph, and cut-and-paste it into place from your word document.
- h) You will be asked at the end of abstract submission process to list scientific or taxonomic names that should be italicized in your abstract. These words will be italicized automatically when the abstract is formatted for publication.
- i) Our experience suggests that most symbols are not modified from the word document when cut and pasted into the abstract space, but if you find that the accurate representation of symbols is a problem, either make note of it in the space provided at the end of the abstract submission process or send your concern to the program chair.
- j) We encourage reporting statistical results in the abstract. Use lower-case “p” for probabilities, e.g., $p < .05$.
- k) You will have the opportunity to revise your abstract on-line until the abstract deadline (September 1, 2005).

If you can not submit your abstract online, you may mail it to the Program Chair at the address below:

For regular post:

Dr. Tammie Bettinger, Animal Programs
Disney's Animal Kingdom
P.O. Box 10,000
Lake Buena Vista, Florida 32830-1000 USA

For Fed-Ex or special delivery:

Dr. Tammie Bettinger
Disney's Animal Kingdom
Animal Programs Building
1200 N. Savannah Circle East

Bay Lake, Florida 32830 USA

Questions regarding submitting an abstract should be addressed to:
Dr. Tammie Bettinger, Co-Chair Scientific Program Committee
abstracts@ips2006uganda.org
(407) 938-2847

For authors wishing to participate in the **Student Competition**, refer to the [IPS Student Awards](#) (Rob link to the “IPS Student Awards guidelines” file) and [IPS Education Committee Guidelines](#) (link to the “IPS Education Committee Guidelines for Students Presentations” file). Students must complete and submit a Student Competition [Presentation Information Form](#) (link to the “Presentation Information Form” file).

For **Presentation Guidelines specific to this Congress** follow [this link](#) (Rob - link this to the “IPS Presentation Guidelines” file).

For additional guidelines on **abstract preparation**, follow [this link](#)
(<http://www.asp.org/education/AbstractInstruc.html>).

For further information on **preparing PowerPoint presentations**, follow [this link](#)
(<http://www.asp.org/education/PowerPointPresentation.html>).

For further information on **preparing posters**, follow [this link](#)
(http://www.asp.org/education/howto_onPosters.html).